



Honey Bun (1982) Limited, a well-established organization in the food manufacturing sector, is seeking qualified applicants for the undermentioned vacancies:-

PRODUCTION SUPERVISOR

Main Responsibilities, Qualifications and Experience:

- Ensures optimal production targets are achieved
- Supervises staff on production line and monitors the operations of the Production Department
- Responsibilities also include tasks in the areas of Food Safety, Quality, Productivity, Staffing, Safety and Documentation
- Diploma in Production Operations Management (1st Degree would be an asset)
- Diploma in Baking Technology
- Diploma in Supervisory Management
- Good knowledge of the Factories Act
- At least 5 years' experience in food processing supervision or similar job in food/manufacturing industry
- Proficiency in Microsoft Word and Excel

ACCOUNTS CLERK

Main Responsibilities, Qualifications and Experience:

- Reconciling accounts
- Minimum 5 CXC's including English and Accounts
- Experience in the manufacturing industry would be an asset
- Proficiency with Accounting Software
- Proficiency in Microsoft Word and Excel
- Excellent written and oral communication and organizational skills.

REGIONAL SALES MANAGER (Kingston, St. Elizabeth, Manchester and Trelawny)

Main Responsibilities, Qualifications and Experience:

- Achieving/exceeding set sales targets while maintaining a sound relationship with all customers
- Managing accuracy of delivery to ensure freshness, reduce returns and routing vehicles
- Over 4 years' sales experience at a senior level in a similar capacity
- Associate Degree or higher in a related field
- Business Management training
- Proficiency in Microsoft Word, Excel and Power Point
- Excellent written and oral communication and organizational skills
- **Mature, experienced, energetic, sales-driven!**

MAINTENANCE TECHNICIAN

Main Responsibilities, Qualifications and Experience:

- Installing, servicing, repairing and providing reports on equipment to ensure efficiency and reduce downtime.
- Providing routine checks and quick response to unexpected breakdowns.
- Responsible for general regular maintenance of equipment and grounds of the Company.
- Certified technical training on electrical and mechanical repairs
- Minimum 3 CXC's including Maths and English
- 3 years' experience in a similar position
- Experience in the manufacturing industry would be an asset

Send resumes to hrvacancy.c@gmail.com
by **December 21, 2018.**

We thank you for your interest but only shortlisted persons will be contacted